



## **KENTUCKY BOARD OF NURSING**

312 Whittington Parkway, Suite 300  
Louisville, Kentucky 40222-5172  
[www.kbn.ky.gov](http://www.kbn.ky.gov)

### **BOARD MEETING MINUTES**

**February 15, 2018**

**MEMBERS PRESENT:** Lewis Perkins, APRN, President  
Gail Wise, RN, Vice-President  
Christe Coe, APRN, Financial Officer  
Patricia Spurr, RN, Secretary  
Anne Veno, RN  
Dina Byers, APRN  
Jimmy Isenberg, RN  
Lucy McDowell, LPN  
Michele Dickens, RN  
Michelle Dunn, Citizen-at-Large  
Natalie Tate, LPN,  
Robyn Wilcher, RN  
Teresa Huber, RN

**STAFF PRESENT:** Paula Schenk, RN, Executive Director  
Pamela Hagan, RN, Deputy Executive Director  
Nathan Goldman, General Counsel  
Adrianne Harmon, Executive Secretary  
Amy Wheeler, Staff Attorney  
Ann Tino, Investigation Branch Manager  
Anna Adams, Administrative Services Manager  
Dana Watkins, Executive Assistant  
Eric Velazquez, Resource Management Analyst  
Jessica Hill, Education Assistant  
Joanna Neubert, HR Manager  
Karen Stevens, Legal Secretary  
Michelle Gary, Practice Assistant  
Morgan Ransdell, Staff Attorney Supervisor  
Patricia Smith, RN, Compliance Branch Manager  
Randy Smith, Operations Manager  
Ruby King, Credentials Branch Manager

**GUESTS PRESENT:** Beverly Rowland, Campbellsville University, Campbellsville, KY  
Deborah Smith-Clay, Beckfield College, Florence, KY  
Barbara Kitchen, Midway University, Midway, KY  
Tracy Duncan, Norton Healthcare, Louisville, KY  
Leila Faucette, KY Association of Nurse Practitioners & Nurse Midwives  
Alice Wilson, Auditor of Public Accounts, Frankfort, KY  
Larry Brown, Executive Director, Kentucky Board of Dentistry, Louisville, KY

**VIDEO PHONE CONF:** Melani Stephens Stallkamp, Gateway Community & Technical College,  
Edgewood, KY

The Roster of attendance submitted by the Secretary of the Board is appended to the official copy of the Minutes on file in the Board office.

### **CALL TO ORDER**

The President called the Meeting of the Kentucky Board of Nursing to order at 10:35 a.m. on February 15, 2018, at the Kentucky Board of Nursing office, Louisville, Kentucky.

### **DECLARATION OF QUORUM**

The President declared a quorum present.

### **ADOPTION OF AGENDA**

A flexible agenda was adopted.

### **APPROVAL OF MINUTES**

The Minutes of the Kentucky Board of Nursing Board Meeting held December 7, 2017 were approved.

### **PRESIDENT'S REPORT**

The President thanked the Board members for their timely response and participation in the Board Self-Assessment Evaluation. Ed Cortas, Consultant for the Center for Non-profit Excellence, reviewed the results of the evaluation with the Board members and developed a plan of action.

### **FINANCIAL OFFICER'S REPORT**

The Financial Officer's Report was presented. The Board reviewed and accepted the Report as written.

### **EXECUTIVE DIRECTOR'S REPORT**

The written Report of the Executive Director was presented and included information on Administrative News; Opioid Prescribing Reduction Efforts; Communications Focus Workgroup Meeting – Kentucky Department for Public Health; Interagency Discussion on Issues Related to Prescribing of Testosterone; Attorney General's Opinion – Video Teleconferencing; Kentucky Telehealth Board Meeting; Legal Update; Upcoming Meetings; Investigation Branch Report; Compliance Branch Report; Agreed Orders; Meetings and Activities; 2018 Bill Tracking; Licensure Report and Sex Offender Registry. The Board reviewed and accepted the Report as written.

### **EDUCATION COMMITTEE**

The Education Committee Meeting was held January 18, 2018. The Board accepted the Report and the following actions were taken:

#### **Campbellsville University, Campbellsville, KY, Letter of Intent for MSN/APRN/FNP Program**

Michele Dickens, Board Member, recused herself from discussion and vote.

- **ACCEPTED THE LETTER OF INTENT, DATED DECEMBER 13, 2017, SUBMITTED BY CAMPBELLVILLE UNIVERSITY, CAMPBELLVILLE, TO ESTABLISH AN ONLINE MSN/APRN/FNP PROGRAM, CAMPBELLVILLE, KENTUCKY.**

### **Midway University, Midway, KY, Letter of Intent for BSN Program**

- **ACCEPTED THE LETTER OF INTENT, DATED JANUARY 2, 2018, SUBMITTED BY MIDWAY UNIVERSITY, MIDWAY, TO ESTABLISH A BACCALAUREATE NURSING PROGRAM MIDWAY, KENTUCKY.**

### **PRACTICE COMMITTEE**

The Practice Committee Meeting was held January 19, 2018. The Board accepted the Report and the following actions were taken:

#### **Advisory Opinion Statement #09 – The Performance of Wound Debridement by Nurses – Proposed Revision**

- **APPROVED ADVISORY OPINION STATEMENT #09 TITLED “WOUND ASSESSMENT, STAGING AND TREATMENT BY NURSES,” AS REVISED.**

#### **Advisory Opinion Statement #11 – Roles of Nurses in the Insertion and Removal of a Nasogastric Tube and in the Reinsertion of a Gastrostomy Tube – Proposed Revision**

- **APPROVED ADVISORY OPINION STATEMENT #11 TITLED “INSERTION AND REMOVAL OF A NASOGASTRIC TUBE AND IN THE REINSERTION OF PERCUTANEOUS ENDOSCOPIC GASTROSTOMY (PEG) TUBE,” AS REVISED.**

#### **New Scope of Practice Determination Guidelines Advisory Opinion Statement #41**

- **APPROVED ADVISORY OPINION STATEMENT #41 TITLED “RN/LPN SCOPE OF PRACTICE DETERMINATION GUIDELINE.”**

### **CREDENTIALS REVIEW PANEL**

The Reports of the Credentials Review Panel Meetings held December 7, 2017 and January 19, 2017 were presented. The Board reviewed and accepted the Reports.

### **GOVERNANCE COMMITTEE**

The Governance Committee Meeting was held January 18, 2018. The Board accepted the Report and the following actions were taken:

#### **Administrative Regulations**

- **APPROVED PROPOSED AMENDMENTS TO 201 KAR 20:056; ADVANCED PRACTICE REGISTERED NURSE LICENSURE AND CERTIFICATION REQUIREMENTS; 201 KAR 20:070; LICENSURE BY EXAMINATION; 201 KAR 20:110; LICENSURE BY ENDORSEMENT; 201 KAR 20:225; REINSTATEMENT OF LICENSE; AND**
- **APPROVED PROPOSED NEW REGULATION 201 KAR 20:506; NURSE LICENSURE COMPACT.**

#### **Customer Satisfaction Survey**

- **DIRECTED THAT THE TOPICS SUGGESTED IN THE CUSTOMER SATISFACTION SURVEY BE PREPARED FOR PUBLICATION IN THE KBN CONNECTION FOLLOWING REVIEW BY THE KBN CONNECTION EDITORIAL PANEL.**

### **Strategic Planning Subcommittee**

- **APPROVED CREATION OF A SUBCOMMITTEE OF BOARD MEMBERS TO DEVELOP A NEW STRATEGIC PLAN TO INCLUDE MEASURABLE GOALS.**

### **Consent of Hearings**

- **REAFFIRMED THE CURRENT PROCESS FOR THE CONDUCT OF KRS 13B HEARINGS.**

### **CLOSED SESSION**

Upon proper motion and second, the meeting was moved to closed session at 12:15 p.m. to discuss Recommended Orders. The meeting was reconvened in open session at 12:40 p.m.

### **ACTION ON LICENSES**

The President called for action on Recommended Orders.

- **AFTER HAVING CONSIDERED THE RECORD, IT WAS MOVED THAT THE FOLLOWING DECISIONS BE ACCEPTED AND THAT THE ORDERS THEREIN BE APPROVED:**

<b><u>Number</u></b>	<b><u>Name</u></b>	<b><u>License</u></b>
001-02-18	Bass, Kristi Leigh	RN #2007021904 (MO)
002-02-18	Graves, Therese Alma Flugeman	LPN #2042032
003-02-18	Gregory, Rachel Lynn Guffey	LPN #2042281
004-02-18	Nelson, Stephanie R.	LPN #209458 (TX)
005-02-18	Peters, Sandra P. Roberts	RN #1054537
006-02-18	Pritchard, Christina Davidson	LPN #2045559
007-02-18	Ramsey, Isis Dawn Nickell	RN #1127686
008-02-18	Haines, Karen Sue Huffman	RN #1067678
009- 02-18	Holbrook, Linnie Rae Kendrick	RN #1092107
010-02-18	Metzger, Jonathan Charles	RN #1138867
011-02-18	Yates, Ashley N. Gammon	RN #1102920

### **OTHER COMMITTEE MEETING REPORTS**

There were no Reports presented at the February 15, 2018 Board Meeting for the following committees:

- Advanced Practice Registered Nurse Council
- Consumer Protection Committee
- Dialysis Technician Advisory Council
- KBN Connection Editorial Committee
- Controlled Substances Formulary Development Committee
- CAPA Committee

### **ADJOURNMENT**

Upon proper motion and second, the meeting was adjourned at 3:35 p.m.

### **ATTEST**

<b>Approved:</b>	_____	_____
	<b>President</b>	<b>Date</b>
	_____	_____
	<b>Secretary</b>	<b>Date</b>

dw 2-2018